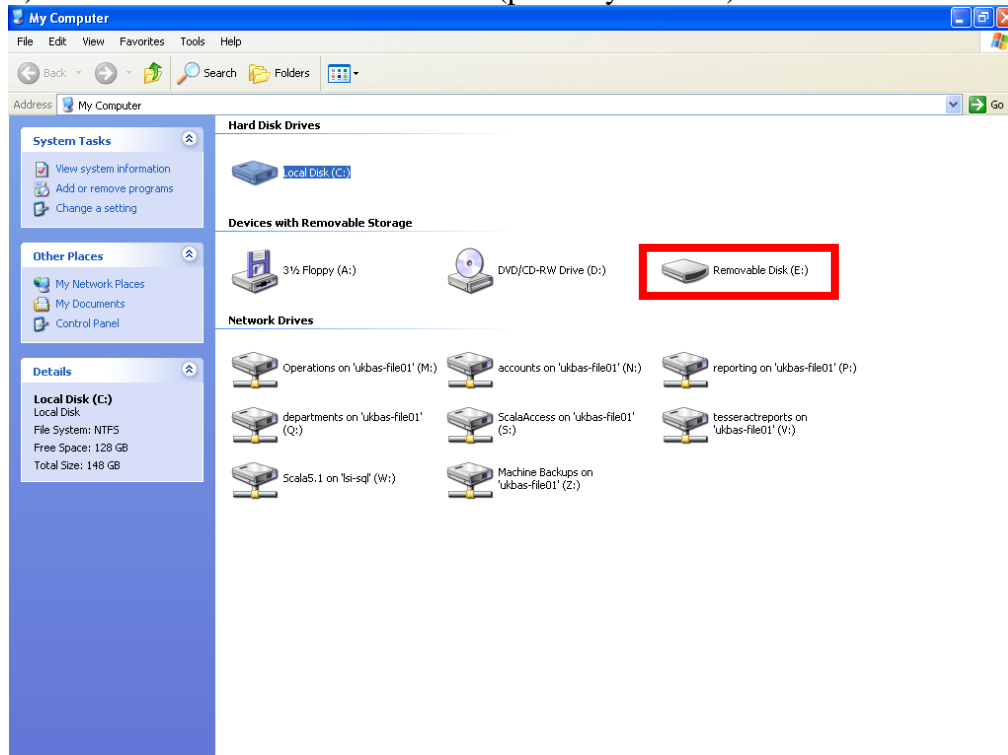


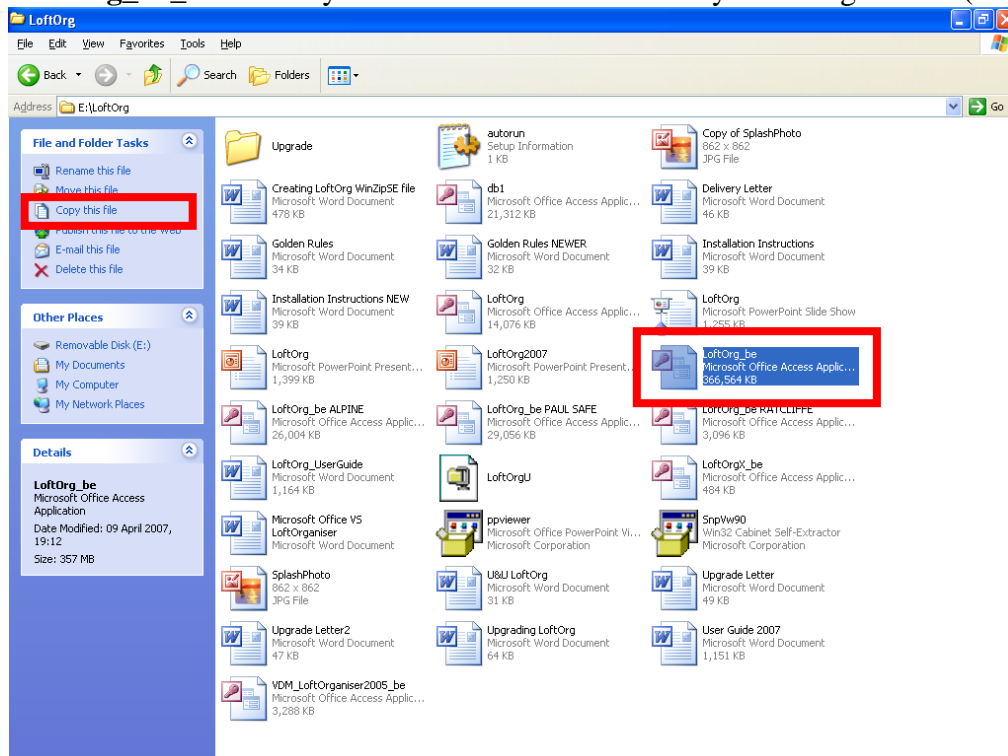
# Restoring LoftOrganiser from a Flash Drive

1) Open the **My Computer** utility from the *Desktop* or the *Windows Start* button

2) Double-click the **Removable Disk** (probably E: or F:)

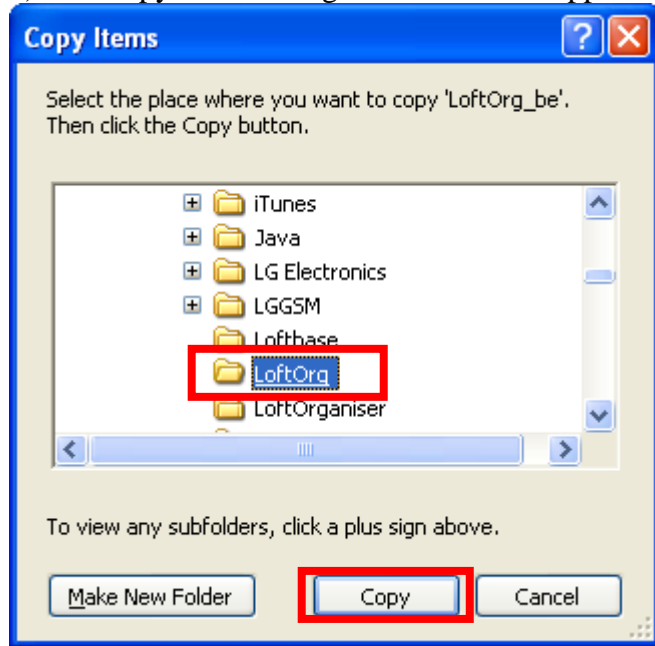


3) Locate and click the **LoftOrg\_be** file ... if when backing up to the Flash Drive you included a suffix e.g. **LoftOrg\_be\_20070517** you will need to remove this by renaming the file (use the F2 key) as **LoftOrg\_be**



4) Look down the **File and Folder Tasks** and click the **Copy this file** option

5) The Copy Items dialogue box will now appear



6) Locate and click (highlight) the **C:\LoftOrg** folder and then click the **Copy** button

7) You should get a reminder/warning that you are about to overwrite the existing **LoftOrg\_be** file ... assuming this is what you want to do click the **OK** button.